Jackson Middle School Student Handbook



Our Mission:

Collaborative Learning

- + Innovative Thinking
- + Caring Community
- = Prepared for the Future.

Our Vision:

Our Specialty School for Math and Science is a caring, innovative, and inclusive community that leads the way in developing confident, critical thinkers through integrated, inquiry-based learning experiences.

Welcome to Jackson Middle School!

We are so pleased to have you here and are excited to spend this school year learning and growing with you. Middle School is an exciting time for you to explore a variety of subjects and interests both inside and outside of the classroom. No matter your interests, we have you covered from academics and athletics to activities and the arts! We are here to help you explore and learn while having fun at the same time. This handbook is loaded with useful information that can be a support and reference to keep you on track this school year. Let's have a great school year and do amazing things together! GO JAGUARS!

Mr. Young, Principal



Who is my Assistant Principal and Counselor?

	Assistant Principal	Counselor	
6th Grade	Mr. Kron	Mr. Ferkinhoff	
7th Grade Last Names A-L	Ms. Mattson	Ms. Moua	
7th Grade Last Names M-Z	Ms. Oakley	Ms. Mace	
8th Grade Last Names A-L	Ms. Watson	Ms. Grundhauser	
8th Grade Last Names M-Z	Ms. Farid	Ms. Ibarra	

Daily Class & Lunch Schedule

PERIOD	CLASS TIMES
Advisory	8:25-8:47
Period 1	8:51-9:37
Period 2	9:41-10:27
Period 3	10:31-11:17
Periods 4-5* (see below)	11:21-1:25
Period 6	1:36-2:21
Period 7	2:25-3:10

^{*}During periods 4-5, students follow the schedule below based upon their assigned lunch period.

A	LUNCH A	PERIOD 4		PERIOD 5	
	11:17-11:47	11:47-12:35		12:39-1:25	
В	PERIOD 4	LUNCH B	PERIOD 4	PERIOD 5	
	11:21-11:43	11:43-12:13	12:13-12:35	12:39-1:25	
С		OD 4 12:09	LUNCH C 12:09-12:39		RIOD 5 39-1:25
D	PERIOD 4		PERIOD 5		LUNCH D
	11:21-12:09		12:13-12:59		12:59-1:29

6th grade students eat lunch A, B, C, or D in the Rebel Cafeteria 7th & 8th grade students eat lunch A, B, C, or D in the Jaguar Cafeteria

Jackson Middle School Student Handbook

The following pages outline our procedures, policies, and programs. You are expected to read and understand them. Our goal is to provide the best possible learning environment for all Jackson Middle School students. Advisory teachers, Classroom Teachers, and Administrators will review specific expectations with you at the start of each trimester.

ACTIVITY BUS	6
ADVISORY	6
AFTER SCHOOL ACTIVITIES	6
ANNOUNCEMENTS/INFORMATION	6
ATTENDANCE	6
Unplanned Absences	6
Planned Absences	6
Late Arrivals or Early Dismissals	7
Unexcused Absences & Truancy	7
BACKPACKS, BAGS, & PURSES	7
BULLYING/HARASSMENT/INTIMIDATION	7
CHEMICAL/TOBACCO/CONTROLLED SUBSTANCE POLICY FOR STUDENTS	 7
CRISIS DRILLS	
DRESS CODE	8
Physical Education Clothing Policy	8
ELECTRONIC DEVICES	9
During the School Day	9
Communication between Students & Families	9
Prohibited Uses	9
District Liability	9
Purpose of Grading & Reporting	9
Guiding Practices	9
Moving to Standards-Based Reporting	10
GUESTS/VISITORS	10
HALL PASSES	11
HEALTH SERVICES	11
Middle School Medication Policy:	11
HIGH SCHOOL EVENTS & ACTIVITIES	11
HOMEWORK	12
LOCKERS	12
LOST AND FOUND	12
LUNCH, FOOD, AND BEVERAGE PROCEDURES	13
MATERIALS FOR STUDENTS	13
PARENT/GUARDIAN-TEACHER CONFERENCES	13
PARENT/GUARDIAN DROP-OFF AND PICK-UP (East Parking Lot)	13
PLEDGE OF ALLEGIANCE	13
REPORT CARDS	13
TARDY POLICY	13
TELEPHONE USE	14
<u>TEXTBOOKS</u>	14
TRANSPORTATION	14
WATER BOTTLES	14
STUDENT ACTIVITIES	14
<u>SPORTS</u>	14
STUDENT BEHAVIOR	15
VIOLATIONS OF SCHOOL EXPECTATIONS/STUDENT CODE OF CONDUCT	15
ADDITIONAL POLICIES	16

ACADEMIC INTEGRITY

Jackson Middle School students are expected to do their own work. Looking at another student's test paper, giving a friend answers to a quiz, copying homework, and plagiarizing (copying from a book, magazine, an Internet site, or using ChatGPT or other Al software) is unacceptable. Students can expect consequences from classroom teachers and/or disciplinary action from an Assistant Principal.

ACTIVITY BUS

District No. 11 provides an activity bus for students involved in after school activities Monday through Thursday. These buses are reserved only for students who participate in after school activities and JMS staff will check to make sure only those students ride the bus. Once a student leaves the Jackson Middle School campus, they cannot return to ride an activity bus. Activity buses are available Monday through Thursday departing at 5:07 p.m. Please avoid the bus loop during these times - make arrangements to pick your student up in the East Lot.

ADVISORY

Every student is assigned to an advisory at the beginning of the school day. In addition to getting to know a small group of students well, advisory is used for delivering and collecting important information to/from students and parents/ guardians. Students are expected to be in advisory by 8:25a.m.

AFTER SCHOOL ACTIVITIES

All students need to be in a supervised activity by the 3:20 p.m. bell. Students are not allowed to be in the hallways or on campus without staff supervision after this time. Any student who is being picked up by a parent/guardian after an after school activity, should wait for their ride in the east parking lot.

ANNOUNCEMENTS/INFORMATION

Important announcements about past, present, and future activities at Jackson Middle School are read over the P.A. system during advisory Tuesday-Friday. Valuable information about upcoming events, registration details, timelines, and/or deadlines is given at this time. The JMS website is continually updated in a timely manner. Please check the <u>JMS website</u> for announcements and information.

ATTENDANCE

Regular attendance is an important component in student achievement and school success. Minnesota State Law requires that all children between the ages of eight and eighteen, who are mentally and physically fit, attend school every day that school is in session. According to state law, unexcused absences are considered truancies. Absences may be excused for the following reasons: illness, medical, dental, orthodontic, or counseling appointments, family emergencies, death, serious illness, or funeral of an immediate family member, or ongoing treatment for a mental health diagnosis, and other absences approved in advance per Hennepin County rules. It is possible that a doctor's note may be required for students who miss too many days due to illness or other reasons. Attendance letters will be sent home when absences or tardies become excessive so families can take corrective action and address the issue.

Unplanned Absences

There are two ways you can enter an absence in the event of illness or sudden family emergencies. A parent or guardian can call the attendance line each morning (763-506-5206) before 8:10 a.m. and leave the information on the absence line OR you may enter it through the ParentVue app. Students can expect that an attendance secretary will be verifying absences and will require a parent/guardian phone call or note. Responsibility for completing missed work lies with the student. Teachers often post assignments in Google Classroom, so students are encouraged to use their school issued chromebook to check Google Classroom and email teachers regarding missed work.

Planned Absences

Arrangements must be made prior to absences for family vacations, athletic events, etc. Please bring a signed note from a parent/guardian to the attendance office. Students will receive a white slip to be signed

by their teachers. This note informs the teacher of the absence. Students must arrange a schedule with their teachers for completing any assignments, tests, or projects for any missed classes. Responsibility for completing missed work lies with the student.

Late Arrivals or Early Dismissals

Please make every effort to schedule appointments outside of school hours. If you have an appointment first thing in the morning and will be late to school, please call the attendance line to let us know (763-506-5206). We must have a parent/guardian excuse a medical appointment. If you are leaving during the day for an appointment or for any other reason, you must have a pass to leave class. Bring a note to the attendance office in the morning, or your parent/guardian can call the attendance office to request a pass. A parent/guardian must come into the office to sign out their student if he/she is leaving school early.

Unexcused Absences & Truancy

Jackson Middle School follows the guidelines recommended by <u>Hennepin County</u> for handling attendance and truancy at the middle school level. If an absence is not considered excused (<u>see above</u>) and/or a doctor's note is not brought into school excusing the absence for that day, the student's absence will be marked as unexcused. When a secondary student is absent from one or more class periods on seven days with a school year without excuse, that student is considered a "habitual truant" according to state law and those students will be referred to the county attorney. Parents/guardians will be notified after three days of truancy and truancy may be filed with Hennepin County after seven (7) partial or full days of unexcused absence.

BACKPACKS, BAGS, & PURSES

Backpacks are a great way to carry books and assignments to and from school; however, they make classrooms and hallways extremely crowded. For the safety and security of staff and students, **all backpacks, bags, and purses that are large enough to hold books must be stored in your locker** during the school day, including during advisory.

BREAKFAST

Breakfast is served every day before school in the Jaguar Cafeteria from 8:00am-8:20am. Students should enter Door #4 from the east parking lot to access breakfast at 8am. Breakfast is served in the Rebel Cafeteria from 8:10-8:20 a.m. A la carte items will be available at an additional cost should students choose to purchase them. Open food and beverages are not permitted out of the cafeteria.

BULLYING/HARASSMENT/INTIMIDATION

At Jackson Middle School, we are committed to being an inclusive school where everyone feels comfortable and welcome. Bullying and intimidation can severely disrupt the lives of many individuals. Each and every student needs to work together in sending the message that bullying should not and will not be tolerated at our school. Students need to speak out against bullying and report such behaviors to school officials. A report can be made to any staff member in person, via a phone call, or through email. An online report can also be submitted through the JMS website or by going to https://bit.ly/jmsreport

Not all situations are covered in this handbook. Building administrators may, within the spirit of the law and within reasonable limits, establish additional rules and consequences. Also, based on the circumstances in any discipline situation, Jackson Middle School students are subject to all forms of discipline including suspension, detention, dismissal, exclusion, and expulsion.

CHEMICAL/TOBACCO/CONTROLLED SUBSTANCE POLICY FOR STUDENTS

It is illegal for a minor to be involved in the use/possession/transmission of: Alcoholic beverages, illegal drugs/chemicals, tobacco products (including e-cigarettes and vaping products), drug related devices/paraphernalia, inhalants, prescription medication, look-alike substances, and/or over-the-counter medication. Violation of the chemical controlled substance policy (use/transmission/possession) will result in school consequences, charges with law enforcement, and possible referral for expulsion.

CRISIS DRILLS

Jackson Middle School practices a variety of crisis drills throughout the school year. Throughout the calendar year, students will practice: Five fire drills, five lockdown/hold drills, an evacuation drill, and a tornado drill. There are times that the school works cooperatively with law enforcement to bring in narcotic and firearm dogs to search the building as well as to train the dogs. In order to practice these drills in the most effective manner, they may not be announced ahead of time; however, students are immediately notified about the drill via announcement after it is completed.

DRESS CODE

The responsibility for the appearance of the students of Jackson Middle School rests with the parents/guardians and students. Student dress should comply with requirements for health, safety, and standards of decency. It is a violation of the Anoka Hennepin Student Code of Conduct when student attire and/or personal grooming creates a danger to health or safety; creates a disruption to the educational process, or violates common standards of decency as they apply to a community school setting. Students are expected to use good judgment when dressing for school each day.

- Clothing should be appropriate, neat, clean, and not offensive.
- Outerwear including coats may not be worn during the school day and should be placed in student lockers.
- Some courses may require appropriate footwear for safety reasons

Inappropriate attire includes but is not limited to:

- · Clothing that is revealing or immodest.
- · Clothing that advertises tobacco, alcohol, or drugs
- · Clothing that is associated with gang affiliation
- · Items not designated as clothing are not to be worn at school.
- · Clothing that contains offensive or profane language/pictures or clothing that carries a double meaning.
- Hoods or any other headwear that could conceal the identity of a person or be potentially disruptive would need to be removed upon entrance into the building.

Staff and administration reserve the right to determine what is appropriate under this code. If a staff member determines a student's attire inappropriate, the student will be expected to put on appropriate clothing. If the student does not have appropriate clothing at school to wear, an administrator, when possible, will provide a clean alternative for the student or parents/guardians will be called to bring appropriate attire. Refusing to cooperate with staff members regarding inappropriate attire or repeated violations will be considered insubordination and will result in disciplinary action.

Physical Education Clothing Policy

Student dress should comply with requirements for health, safety, and standards of decency. In order for students to participate fully and safely, **students must wear athletic shoes (with laces or velcro) and clothing they are able to move freely in**. Students with unsafe attire will not be allowed to participate in physical education that day.

Students will be assigned their own P.E. locker for storage of items for class (athletic clothing, deodorant - non-spray or aerosol, spare tennis shoes, etc.). Students should lock up their personal belongings in their locker while in P.E. class. Bringing a change of clothes for P.E. can promote responsibility and good hygiene.

ELECTRONIC DEVICES

During the School Day

Electronic devices are not permitted for student use at any time during the school day. The school day is classified as the time frame between 8:25 -3:05 p.m. At all Anoka-Hennepin Middle Schools, electronic devices must be concealed and shall not be powered on or used in any way during regular operations of the school day, during other school-sponsored and supervised group activities during the school day (e.g., during student assemblies, field trips, events, or other ceremonies, etc.), or when their use is otherwise

prohibited by school personnel. While students are allowed to wear smart watches, they must only be used for timekeeping.

Students, upon their third violation of the electronics policy, will have their phone confiscated by administration and returned only to a parent/guardian following a conversation/conference with administration. Further violations may include the student no longer being allowed to bring the device to school, or turning it into the assistant principals' office from 8:25 am - 3:05 pm.

1ST OFFENSE warning from a staff

member

2ND OFFENSE bring to your AP's

office for the remainder of the day, call home

3RD OFFENSE parent must pick up the device

Communication between Students & Families

A student may contact a parent/guardian using a school

phone with permission from the teacher or administration at a time that does not interfere with instruction. Parents/guardians who need to communicate with their student about an urgent matter (e.g., unplanned doctor/dentist appointment or change in pick-up plans) should contact the main office and a message will be delivered to the student in a timely manner.

Other Prohibited Uses

Taking pictures or videotaping other students or school staff is prohibited without the permission of a teacher or administrator per district guidelines. Cell phones, cameras, and any electronic device that has a camera are not permitted to be used in the locker rooms or restrooms. Portable electronic devices/earbuds used without the appropriate approval may result in disciplinary action. Student removal of a memory chip or battery from a phone in the process of being confiscated may be considered grounds for disciplinary action by school administration.

Students who record other students fighting or engaged in behaviors that violate district policy or school behavior expectations are subject to disciplinary action, including suspension from school.

If a student is using an electronic device as outlined in this section, they may be subject to disciplinary action in addition to the actions listed above.

District Liability

The district assumes no responsibility for loss or damage to personal electronic devices, whether in the possession of staff or students. Staff should make every attempt to store confiscated devices in a secure area. The Anoka-Hennepin School District bears no responsibility for, nor are its employees obligated to investigate, the theft of any personal electronic device. Students who bring those items to school do so at their own risk.

GRADES & GRADING PRACTICES

Purpose of Grading & Reporting

The primary purpose of grading is to effectively communicate student achievement toward standards.

Guiding Practices

- Learning is a process. AH Schools value both student growth and content proficiency.
- High Priority Benchmarks (HPB) and levels of achievement are articulated and consistent within content areas, departments, schools, and the district.
- Grades reflect learning of standards and High Priority Benchmarks.
- Academic practice is purposeful, scaffolded, non-punitive, and guides instruction.
- Timely and actionable feedback to students and families is necessary for learning.
- Evidence of standards and High Priority Benchmarks (HPB) is collected (and assessed) multiple times and in multiple ways.
- Opportunities for relearning and reassessment occur during the school day

GUESTS/VISITORS

For the safety of staff and students, all visitors are required to check in at Door #1 any time they enter the building and swipe their license for a badge which identifies them as a guest. Students are not able to bring friends to visit during school hours as this may cause a disruption to student(s) learning. Due to space limitations in our cafeterias, parents/guardians wishing to eat lunch with their student, will be provided an alternate location to eat lunch together.

HALL PASSES

We expect students to be in class and on time for learning. Students are expected to use their lockers, restrooms, and drinking fountains as needed between class periods. We recognize that is not always possible, so students are allowed 1 pass per school day. Students are expected to use the pass for the intended purpose and return to class as promptly as possible. Students who abuse pass privileges may have their passes restricted or revoked. Students are not allowed to leave the classroom the first and last ten minutes of the period. Most hall pass requests will be denied during these time frames

HEALTH SERVICES

Students who are not feeling well should report to the Health Services office. Students who need to go home are picked up from the Health Services office. Students may not contact parent/ guardian(s) from their cell phone. All calls must be made from the Health Service office. Student medications and medical concerns should be discussed and kept in the Health Services office.

Middle School Medication Policy:

Health Services will be happy to administer any FDA approved prescribed or short-term medication which needs to be taken during the school day. In order to do so, please comply with the following District procedure:

- A parent/guardian shall bring all prescription medications to the school's health service office. All
 medication must be in the correct pharmacy labeled container or the original container for
 non-prescription medications.
- If this is not possible, the following procedure must be followed:
 - a. Parent must count the number of pills in the prescription labeled bottle and seal the medicine bottle with tape and write the number of pills on the tape, or
 - b. After counting the pills, place the prescription labeled bottle of medicine in an envelope, seal it, and write the number of pills on the envelope. (If medication is in liquid form, the parent must draw a line indicating the level in the bottle).
 - c. Parent will send the medicine to school with the student, instructing him/her to take the medicine to the Health Services upon entering school.
 - d. The nurse/health paraprofessional will count the medicine upon its arrival in the Health Service; if there is a question, the parent/guardian will be contacted.
- All discontinued medication must be picked up by the parent/guardian from the Health Service or it will be disposed of appropriately.
- Students are not allowed to carry prescription medications in their purses or store them in their lockers with the exception of inhalers.
- Students are permitted to carry a maximum of two doses of over the counter medication for self-administration to relieve symptoms of minor pain, cramps, indigestion, and headaches. It must be in the original container.

This policy DOES NOT ALLOW middle school students to carry over the counter stimulants to stay awake such as, but not limited to: NoDoz, Vivarin, Ephedrine and caffeine.

HIGH SCHOOL EVENTS & ACTIVITIES

Our goal is to provide a fun, safe and engaging opportunity for middle school students and families to support our high school-athletes as they perform in football, band, volleyball, dance and cheer. The following expectations are in place to ensure that all who attend experience a safe, welcoming, and positive environment.

Middle School Students:

- Students will be admitted to events with a **valid GoFan ticket**, and with a **valid ID** and **guardian escort with a 2:1 ratio** of students to adults.
 - o Unsupervised students will not be permitted entry.
- The student code of conduct for school extends to all Anoka-Hennepin school events. Students running, throwing objects, using profanity, or causing other disruptions will be required to sit with their guardian for the remainder of the game.
 - o If the student's guardian is not present, an administrator on duty will call home and escort the students to the front of the gate to wait to be picked up.
 - There will be no refunds if a student is removed from the game before its conclusion.
 - o If a guardian has to be called about a student's behavior, the student may not be admitted to future events for the remainder of the year.
 - o Significant disruptions and policy violations are subject to further disciplinary action.
- Students are not permitted to bring backpacks, footballs, soccer balls, etc. to games. Balls will be confiscated at the gate or by administration if brought to the stadium.
- Students still on campus 15 minutes after the conclusion of a game will not be permitted to return to a game for the remainder of the season.

Middle School Parents/Guardians:

- Do not drop your student off unattended at events. It is expected that parent/guardian supervise
 their students for the duration of the event. Unsupervised students will be escorted out of the event.
- Please review expectations of behavior with your student(s) before arrival.
- Please make sure your student(s) remains with you for the duration of the event.
- As stated above, please be aware that students still on campus, unsupervised, 15 minutes after the conclusion of an event will not be permitted to attend future events.

HOMEWORK

Students should expect homework in middle school. Most students will have homework every day. It is your responsibility to complete homework and turn it in on time. Some suggestions to help you maximize your homework time include: Keeping track of assignments and due dates in your student planner/assignment notebook, organizing class folders, and finding a quiet place to study. Students should follow up with their teachers if they need additional assistance. For guidance on how to support your student with homework, see page 15 of the Secondary Policy Handbook.

LOCKERS

Each student at Jackson Middle School is assigned a locker. Lockers and/or combinations are not to be shared with anyone (including friends). Lockers should be kept in good condition at all times and used to store only those items related to school. Lockers are considered school property and may be opened at any time by school administration. Items that are considered illegal, illicit, or that could disrupt the education process at Jackson Middle School will be confiscated and disciplinary action may be taken.

LOST AND FOUND

Students, who lose or misplace an item, should first check with their classroom teachers. The lost and found is located in the Jaguar and Rebel Cafeterias. Students should check lost and found in the cafeteria regarding any lost items. Electronic lost and found items are found in the Assistant Principals' office. The school is not responsible for lost, stolen, or damaged items - no matter how expensive. Also, staff will not investigate the loss of personal electronics. Students who bring those items to school do so at their own risk.

LUNCH, FOOD, AND BEVERAGE PROCEDURES

For the health and cleanliness of the building, only water is allowed in the hallways at Jackson Middle School. All food must be stored in a closed container or bag and stored in lockers at all times before and

after lunch. All food and beverages must be consumed in the cafeteria. All snack items must be individual size snacks and sharing food/snack is not encouraged in the cafeteria as it causes disruption

Deliveries placed for or by students to the school from restaurants, DoorDash, Uber Eats, etc. are not permitted and will be turned away and not delivered.

Parents/guardians are not to drop off food from local restaurants, or snacks/birthday treats for their students to share with their friends on birthdays or other special occasions. Celebrations are fun, but they create significant distractions and supervision issues in the cafeteria/classroom and are therefore not allowed. Please keep those important celebrations at home.

Due to space limitations in our cafeterias, parents/guardians wishing to eat lunch with their student, will be provided an alternate location to eat lunch together.

MATERIALS FOR STUDENTS

If a student forgets an item (i.e. instrument for band, gym clothes, homework) at home and his/her parent/guardian is bringing it to school, they can leave the item(s) at the Main Office. Students will get a pass to pick up their items in between classes.

PARENT/GUARDIAN-TEACHER CONFERENCES

Conferences give teachers an opportunity to meet parents/guardians and discuss students' academic strengths and weaknesses. These evenings also give parents/guardians an opportunity to meet the grade level guidance counselor and/or assistant principal.

- Fall Conferences: Tuesday, October 28th, 2025 4:00-7:00 pm
- Winter Conferences: Thursday, February 5th, 2026 4:00-7:00pm
- Arts and Academic Expo/5th Grade Welcome: Wednesday, May 6th, 2026 4:00-6:00pm

PARENT/GUARDIAN DROP-OFF AND PICK-UP

Parent/guardian drop-off is in the **east parking lot**. Please follow the marked path during both the drop-off and pick-up of your student in order to ensure the safety of all who come to Jackson Middle School.. The building opens at 7:40 a.m. at door #1 for students who have made previous arrangements to work with a teacher. Door 4 opens at 7:55 a.m. for students who would like to eat breakfast in the Jaguar Cafeteria. All students are allowed into the school at 8:05 a.m.

Important Notes:

- There is no left turn <u>out</u> of the East Parking lot between 3:05pm and 3:30pm
- The main loop in front of JMS is for buses only between 7:45am-8:45am and 2:20pm-3:30pm



PLEDGE OF ALLEGIANCE

Jackson Middle School students will take turns leading our student body in the pledge during announcements once a week in the mornings.

REPORT CARDS

Student report cards can be accessed on A-H Connect. Student grades are updated in a timely manner and can always be found on A-H Connect as well. Any updated grades will not show up on the report card until the next marking period. Parents/Guardians and students can always access current grades and report cards at any time through A-H Connect.

TARDY POLICY

A student is considered tardy to class, if they arrive up to 15 minutes late. Students are considered "chronically tardy" if they are late to one period five or more times in one trimester. On the fifth tardy and beyond, a referral will be written and submitted to the Assistant Principal for possible consequences. Consequences may include, but are not limited to lunch detention, after school detention, loss of privileges and hall passes.

TELEPHONE USE

Office and classroom phones are available for use and may be used with the permission of a staff member.

TEXTBOOKS

Textbooks are assigned numbers and distributed by classroom teachers to their students. Each student is responsible for returning the textbook assigned to them at the end of the school year. Students will be asked to pay for lost textbooks or assessed a fine if the book is returned damaged. The cost to replace many of the issued textbooks can be as much as \$65. All outstanding debts for books must be taken care of before yearbooks are issued. Students may be required to make covers for their books in order to protect the outside binding.

TRANSPORTATION

Students are expected to understand and follow the Anoka-Hennepin School District's Transportation Guidelines. These will be reviewed with you during the first two weeks of school. All students assigned to ride a bus will be issued a bus pass and students are expected to keep the bus pass with them and be prepared to show it to their bus driver. It is also important that you only ride your assigned bus to and from school. Permission to ride a different bus is granted for emergency situations only. Permission to ride another students' bus must be communicated by both parents/guardians (sending and receiving) in order for an emergency request to be granted. Parents/guardians will need to communicate with an Assistant Principal about riding a different bus for emergency purposes in a timely manner. See pages 48-49 of the Anoka-Hennepin Schools School Handbook for more information about buses.



WATER BOTTLES

Water bottles are allowed during the school day. <u>All water must be in a non-glass container. Glass containers</u> are not permitted in school. Students may either carry a water bottle with them to class or keep it in their

locker. Staff will have the authority to determine if a "no water bottles allowed" zone exists at any time such as in the computer labs, around computers/laptops, technology education room, etc.

STUDENT ACTIVITIES

All students are encouraged to consider participating in the many extracurricular activities offered at school. Some of these include: Chess Club, Ski and Snowboarding Club, Math League, Science Fair, Sports, Student Council, Musicals, and our Yearbook to name a few. Listen to the daily announcements or check the community education office for information about all activities. All students are expected to be in their designated activity prior to 3:15 p.m. Students are expected to stay in the building and are not allowed to leave school. If students leave the school building, they will not be allowed to join after-school activities.

SPORTS

The sports program at the middle school level is run through the Community Education Department. A number of sports will be available each season for boys and girls intended to enhance the educational opportunities for students outside the school day specifically in the areas of: Teamwork, leadership, social growth, and respect for others. Listen to the morning announcements, stop in to the Community Education Office, or call 763-506-5312 for more information.

STUDENT BEHAVIOR

Anoka-Hennepin School District No. 11 Student Behavior Policies were developed to provide a safe, learning environment for everyone.

Jackson Middle School is a community of about 2300+ people (students, teachers, and all other support staff). We are together for approximately seven hours each day so it is important that all of us behave in kind and positive ways, respecting the rights of others.

We want you to take advantage of all of the wonderful experiences that are planned for you this year. Don't let a careless or thoughtless act keep you from being a part of the many exciting things that happen each day at Jackson!

VIOLATIONS OF SCHOOL EXPECTATIONS/STUDENT CODE OF CONDUCT

Our staff have rules for classroom behavior, expectations, and consequences. If your behavior is such that staff members think your parents/guardians and/or a principal should know about it, a Discipline Referral may be written and filed in the office. Referrals will be treated with disciplinary action, which is firm, fair, and fits the offense.

The following student behaviors will not be tolerated:

- Academic Dishonesty
- Bullying/Cyber-bullying/Intimidation
- Defying Authority/Disrespect/Swearing Dishonesty
- Disrupting the educational process







Find the positive in every situation





Accept and appreciate differences



Be kind to myself and others



Engage fully with people and tasks



Navigate the systems in my life



Set goals, work hard, and never quit



Own and learn from my choices



Listen and communicate with an open mind



- Fighting (participating, encouraging, recording)
- Inappropriate Dress
- Inappropriate Use of Technology
- Initiation/Hazing
- Possession/Use/Distribution of Alcohol, Tobacco, Drugs

- Possession of Weapons
- Sexual/Racial/Religious/Protected Class Harassment or Violence
- Theft
- Tardiness
- Threatening Comments/Behaviors
- Vandalism

Some of these behaviors, including fighting and disrupting the educational process, are also against state laws. Violating state laws may result in referral to outside agencies.

Consequences for displaying any of the behaviors listed may include any of the following:

- Administrator/Student Conference
- Detention
- Mediation
- Restrictions on participation in school events
- MLC (Modified Learning Center/InSchool Suspension)
- DMLC (District Modified Learning Center/District In School Suspension),

- Dismissal
- Suspension
- Referral for Expulsion
- Parent/Guardian Contact or Conference
- Referral to Police or Outside Agency

Additional information regarding code of conduct and student discipline can be found in the <u>Secondary Policy Handbook</u> beginning on page 24.

ADDITIONAL POLICIES

Several other policies have been implemented in order to provide a safe school environment. Students and parents/guardians should review ALL School District ISD #11 policies as printed in the <u>Anoka-Hennepin Schools - School Handbook</u> that was mailed home before school for student and parent/guardian review. Staff review "Jackson Rules" with students in the first few weeks of school. Information on all school district policies can also be found online at https://www.ahschools.us/Page/1323.